



GREENWICH SPORTS CLUB Inc.

secretary@greenwichsportsclub.com.au

www.greenwichsportsclub.com.au

Call for New Committee Members

The Club will be holding its Annual General Meeting on **Monday 19 June 2017**.

Pursuant to the Club Constitution, a number of Committee Member positions are due for re-election at the AGM. We invite all members to consider nominating for a Committee position. Previous committee experience is not a requirement for any role. In joining the Committee you will be part of an active and friendly team of 10 elected and 2 appointed committee members and many more volunteers who spread the workload by each having different roles and responsibilities. There is plenty of experienced support on the Committee for all new members.

A summary of the positions open for election is set out below.

Committee Position*	Nominations expected to be received
President	Frank Hamersley
Secretary	Cassandra Gray-Spencer
Registrar - Netball	<i>Awaiting nominees</i>
Events and Marketing Coordinator	<i>Awaiting nominees</i>
Coaching Coordinator	<i>Awaiting nominees</i>
New Role – to be determined by Committee	<i>Awaiting nominees</i>
Members Protection Officer	<i>Awaiting nominees</i>
Club Officials (non-elected)	
Grounds Manager	<i>Vacant</i>
Coaching Co-ordinator – Netball	<i>Vacant</i>
Assistant Registrar	<i>Vacant</i>

*Elected position pursuant to cl 15 of the constitution

Background to open positions and nominations

Pursuant to the Club's Constitution, a number of positions are due for re-election. We expect to receive a nomination for re-election by the Members who are noted below.

President - Our current President, Frank Hamersley, is seeking re-election and we will be holding an election for this position at the AGM.

Secretary - Our current Secretary, Lynette Ryan, is **not seeking** re-election and we will be holding an election for this position at the AGM. Cassandra Gray-Spencer has indicated that she will nominate for election to the position of Secretary.

Registrar Netball – This position is vacant and we will be holding an election for this position at the AGM.

Events and Marketing Coordinator - The Committee created this position at the 2016 AGM by merging the Events and Marketing roles. The broader role remained vacant after the 2016 AGM and Lynne Spencer agreed to continue to carry out the Events part of this role. Lynne Spencer is not seeking election to this position.

Coaching coordinator - Our current coaching coordinator, Tim Bradbury is **not seeking** re-election and we will be holding an election for this position at the AGM. The Committee is calling for nominations for the position of coaching coordinator.

New Role - One undefined Committee Position is vacant. Following the AGM the Committee will determine the scope, roles and responsibilities for this position. We invite any Member interested in joining the Committee to attend the AGM or advise the Secretary so they may be considered for this or other roles in the future.





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Members Protection Officer – our current MPIO officer, Vincenza Colaluce is **not seeking** re-election and we will be holding an election for this position at the AGM. The Committee is calling for nominations for the position of coaching coordinator.

Club Officials Vacancies

If you would like to discuss any of the club official roles or any other roles with the Committee please contact John Gelagin on communications@greenwichsportsclub.com.au

A summary of each of the roles and responsibilities for these positions appears in the attached document.

You can either nominate in advance by advising me or you can nominate at the AGM. Please feel free to call me on 0432 716 827 or John Gelagin on 0410 609 477 if you would like more information about these positions.

Lynette Ryan
Club Secretary





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Roles & Responsibilities 2016

Committee

President..... Incumbent: Frank Hamersley

- Ensure consistency with the Club’s Mission Statement and Constitution
- Ensure compliance & good governance
- Co-ordinate Club positions & ensure succession planning
- Strategic planning
- Risk management
- Official liaison with Football Association (NSFA), Netball Association (NSNA), Referee Association (KDFRA), Lane Cove Council, Greenwich Public School
- NSFA Protests, Fines and Disciplinary matters
- Ensure reservation of playing and training grounds
- Referees co-ordinator

Secretary.....Incumbent: Lynette Ryan (not seeking re-election)

- Organise Committee Meetings
- Organise Annual General Meetings
- Prepare & Keep Minutes of Meetings
- Advise Members
- Insurance Officer

Committee Member – Registrar Netball..... Incumbent: N/A

- Manage MyNetball registration system and queries from prospective players
- Liaise with NSNA for registration issues and submit club registration forms
- Keep Working with Children register and documentation for netball
- Send all netball-related communications to team, NSNA and club officials as required
- Liaise with other club officials as required to ensure courts are booked and all equipment has been ordered.
- Reconcile netball fees received with club and NSNA records

Committee Member –

Events and Marketing Incumbent: Lynne Spencer (not seeking re-election)

- To encourage and support the community engagement in the club
- Organise Club events including existing club events (end of year Presentation Night and Picnic Day)
- Consider engagement by sponsors and other community members to support and reflect values and culture of the club.

Committee Member –

Coaching Co-ordinator Incumbent: Tim Bradbury (not seeking re-election)

- Co-ordination and management of the Club’s Football grading process – conducted each year (as required) in March
- Raising the awareness of and need for completion of NSFA accredited coaching courses GrassRoots, Skill Acquisition, Game Training).
- Management of external coach resources
- Attendance at Committee meetings (on average once a month in season)

Preferred background

- Desire to contribute to the Greenwich community
- Demonstrates a knowledge of football and general understanding of game/ coaching
- Playing or has played football
- Has a child/ children currently playing for the Club





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Committee Member –

Members Protection OfficerIncumbent: Vincenza Colaluce

- Key contact at GSC for complaints management or for advice in regard to member protection
- Assist club to provide a safe environment and support to members in accordance with club’s Member Protection Policy
- Undertake working with children checks for GSC, maintain working with children check schedule and ensure compliance with requirements regarding member protection declarations for football

Club Officials

Volunteer Club Official – Grounds Manager Incumbent: Vacant

- Manage Grounds on behalf of the club for Football and Netball
- Liaise with Lane Cove Council and Greenwich Public School and others as necessary to ensure grounds available and secured for training and games
- Responsible for lighting etc and other issue pertaining to ground management

Volunteer Club Official - Coaching Co-ordinator – NetballIncumbent: Vacant

- Co-ordinate coaching activities
- Maintain appropriate coaching standards (incl. running courses)
- Develop coaching policies and procedures
- Develop and implement coaching programs for all age groups
- Coordinate all aspects of player development
- Manage and monitor professional coaches

Volunteer Club Official – Assistant Registrar FootballIncumbent: Vacant

- Assist Registrar Football

